**Check Programs**

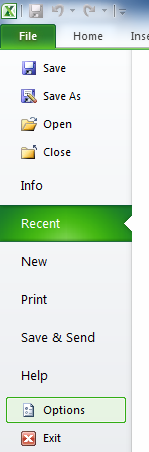
The program requires



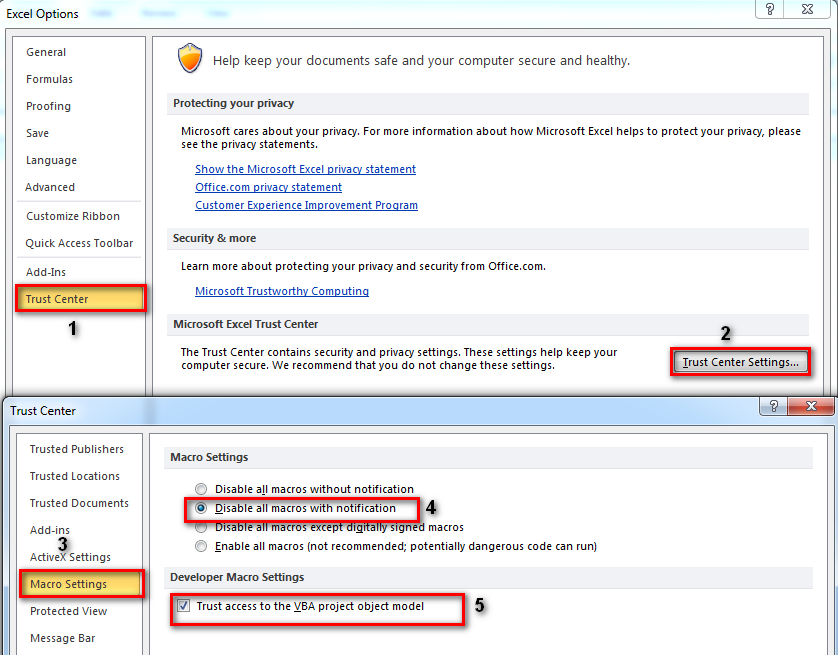
**1. Set the macro security**

-open Excel 2010 Programs

-File 🡪Options



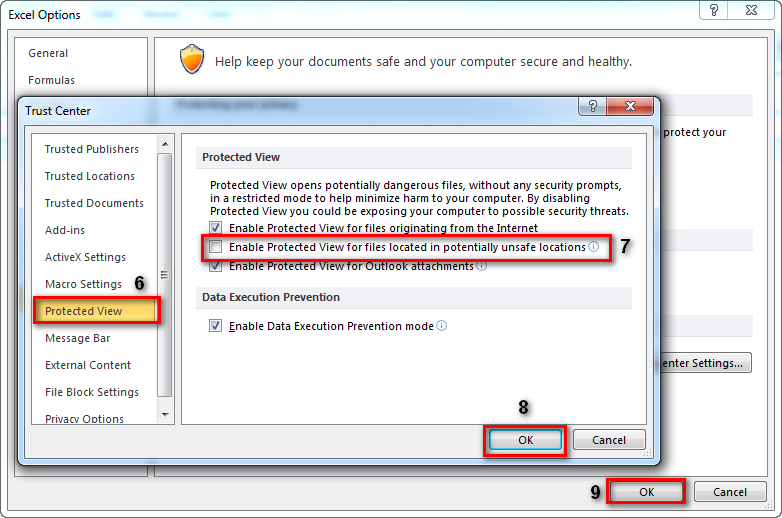
[1-2]Click ‘Trust Center’ and Click button ‘Trust Center Settings…’



[3-5]-Click tab‘Macro Settings’ choose ‘Disable all macros with notification’ and check ‘Trust access to the VBA project object model’

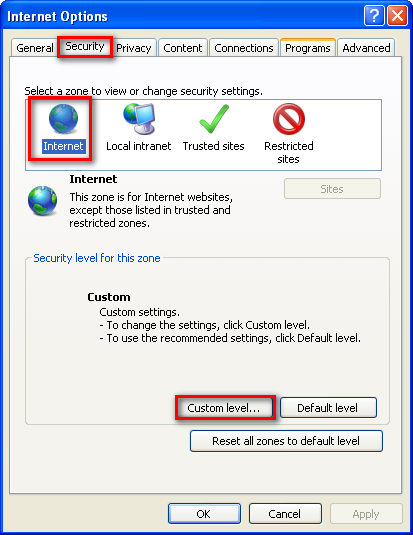
[6-9]-To turn off Protected View on the desktop to prevent this message appearing ‘uncheck’ the following Excel option:

-Click tap’ Protected View’ and Uncheck ‘Enable Protected View for files located in potentially unsafe locations’ and click OK 🡪OK again

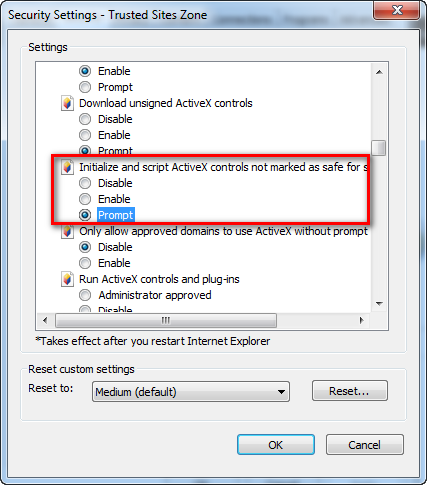


**2. Setup the following step.**

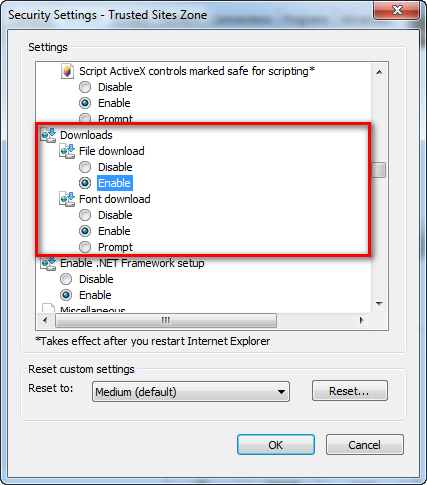
[1-3]-Open IE [internet Explorer] Select ‘Tool -> ‘internet Options’ -> ‘Security ‘Select a Zone ‘Internet’ -> ‘Custom level…’ (Button)



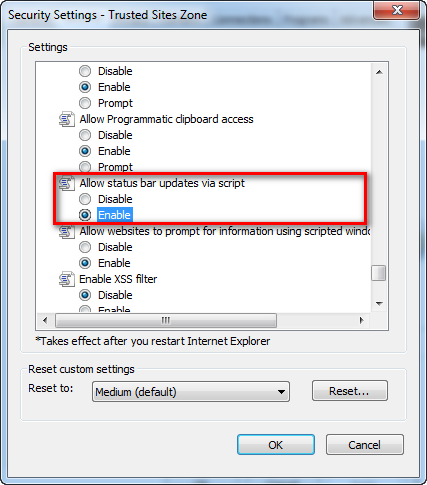
-Go to ‘initialize and script ActiveX controls not marked as safe for….’ Select ‘Prompt’



-Go to ‘Downloads’ Select ‘Enable ’ All



-Go to ‘Allow status bar updates via script’ Select ‘Enable’

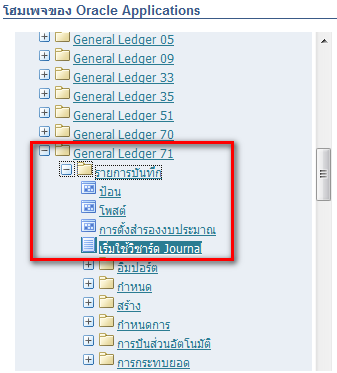


**3. Test Run IE/Fire Fox**

**-**Open Browser Page Login

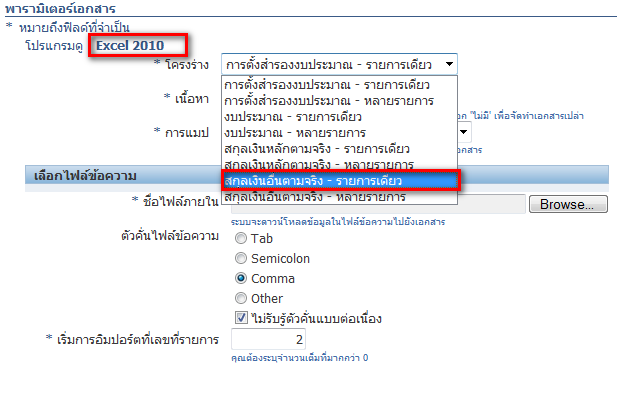


-Go to Homepage Manu ->’General Ledger71’->รายการบันทึก -> เริ่มใช้วิซาร์ต Journal

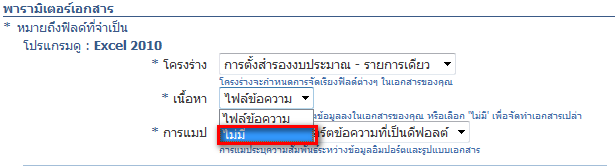


-Check โปรแกรม= excel??

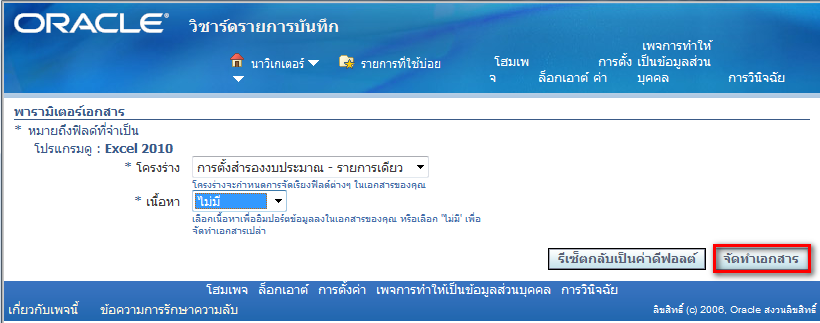
- โครงร่าง= สกุลเงินอื่นตามจริง-รายการเดียว



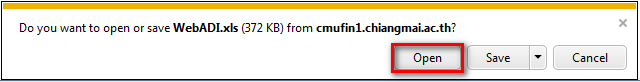
-เนื้อหา=ไม่มี



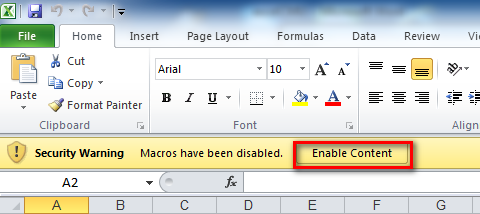
-Click ‘จัดทำเอกสาร’



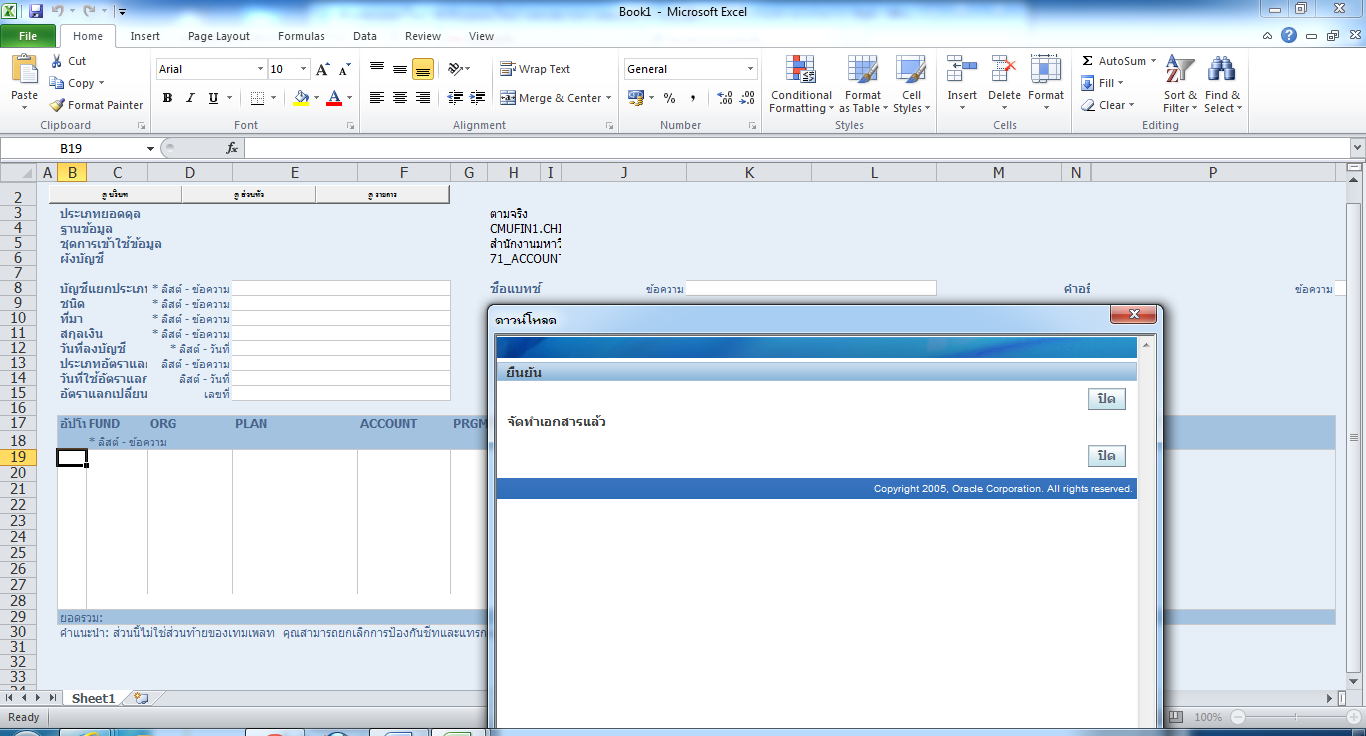
-Popup will show in Browser click ‘Open’



-Program excel will open up Manu Security warning click ‘Enable Content’



-Finish



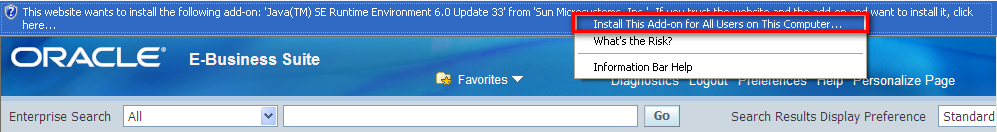
**4. Test Export file [excel, word, pdf] from browser ie/Firefox**

-Go to Manu ‘Payables71’ click ‘ตรวจสอบเงินทุนคงเหลือ’

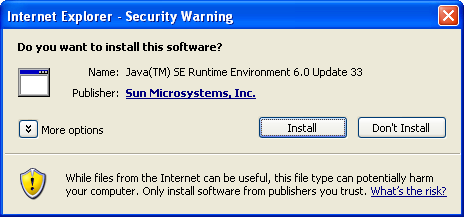


**Install Java** [Use cases for the first time]

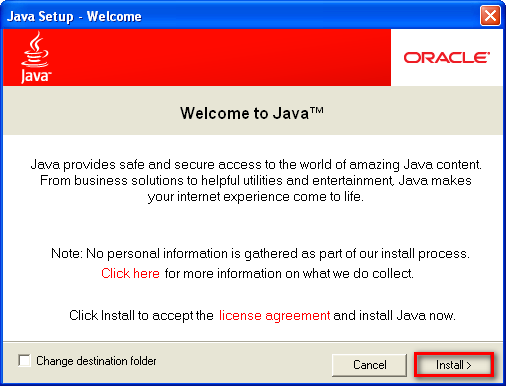
-Popup will show in browser click ‘install This Add-on for All users on This Computer….’

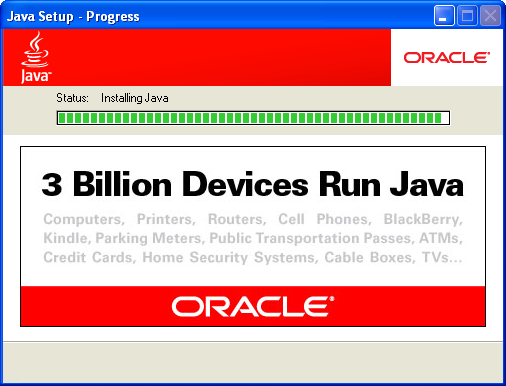


-will have Dialog blog show click ‘install’ [button]

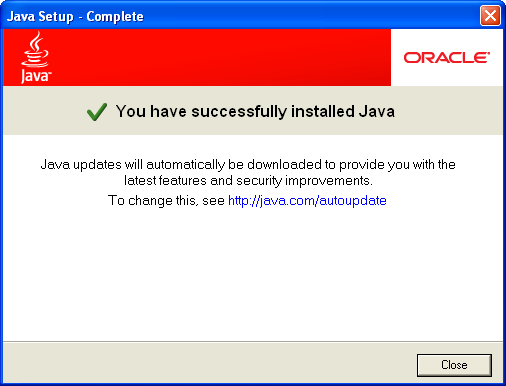


-click install>



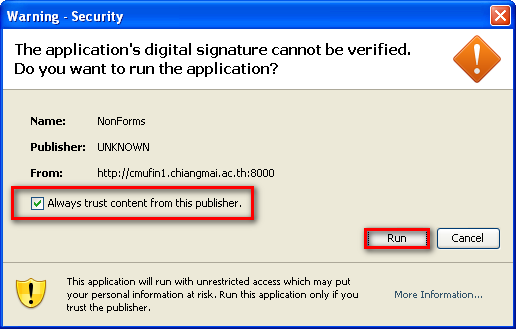


-click Close



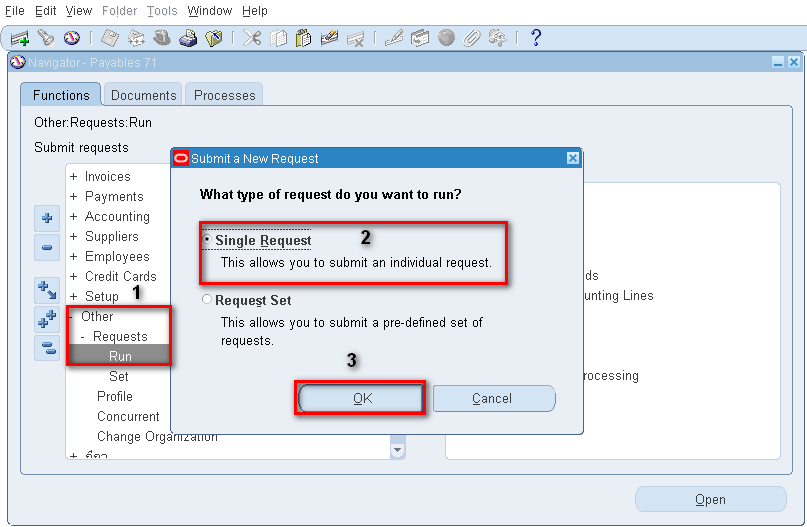
-Go to Manu ‘Payables71’ click ‘ตรวจสอบเงินทุนคงเหลือ’ again

-Check ‘Always trust content from this publisher ‘ and click Run



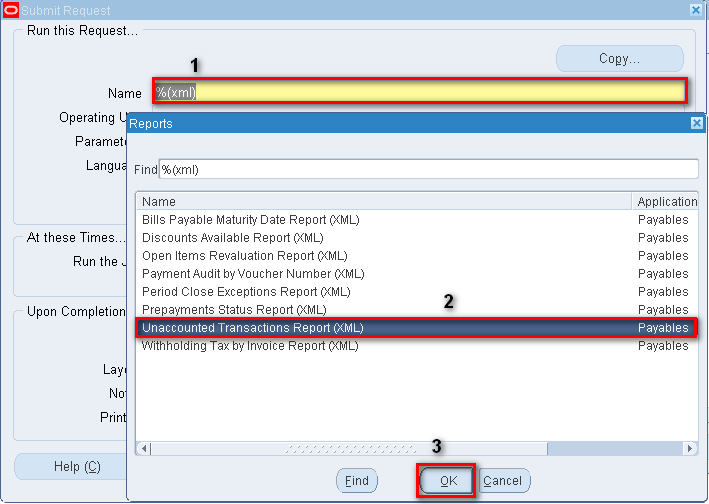
-Will show is picture

-click menu ‘Other->Requests->Run and select ‘Single Request’ ->Ok

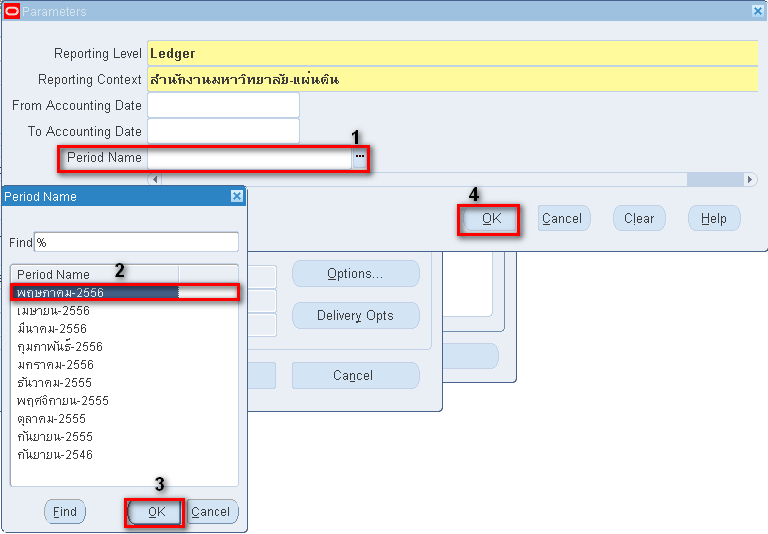


**Ex**

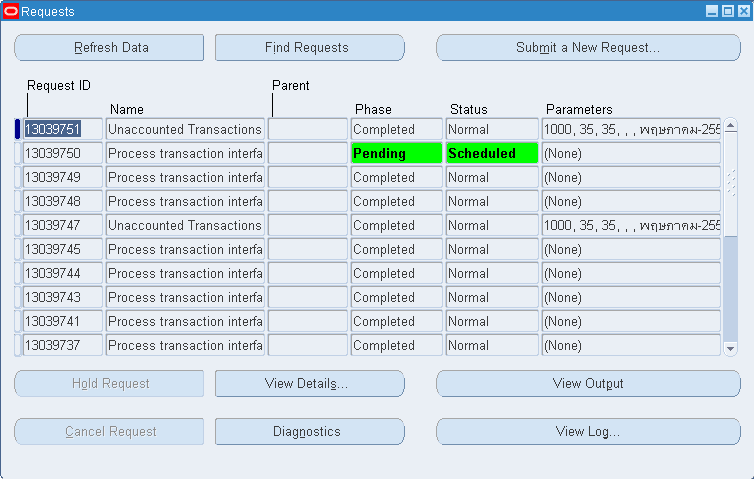
-Search file xml in channel Name and select name ‘Unaccounted Transactions Report (XML) and click OK



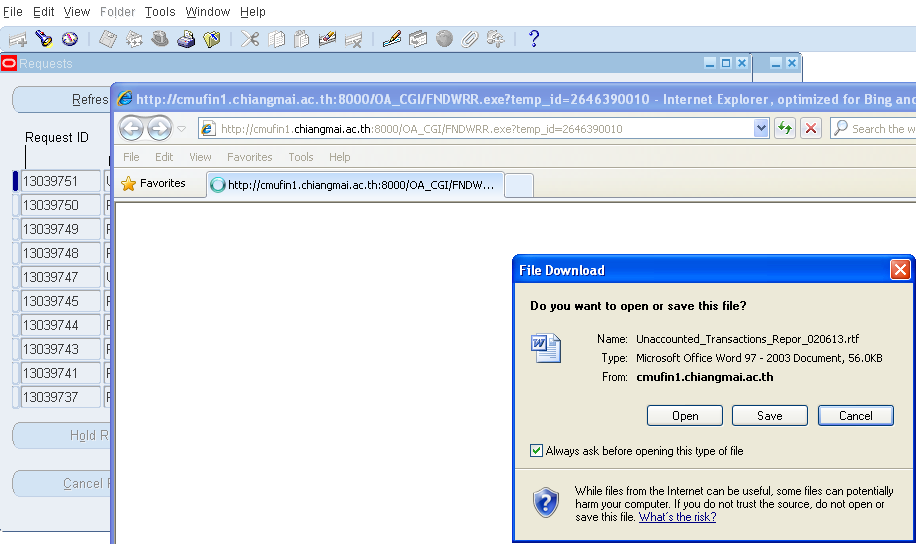
-Select Period Name: May 2555 and click Ok



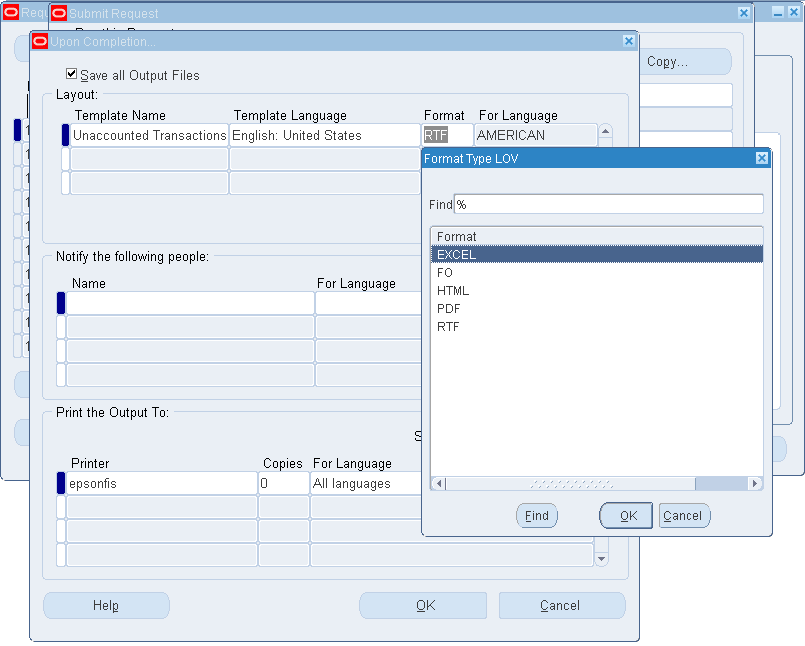
-and Submit report



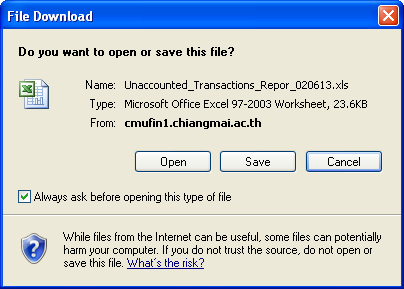
-View Output is Show as picture is file type **Word** click Open



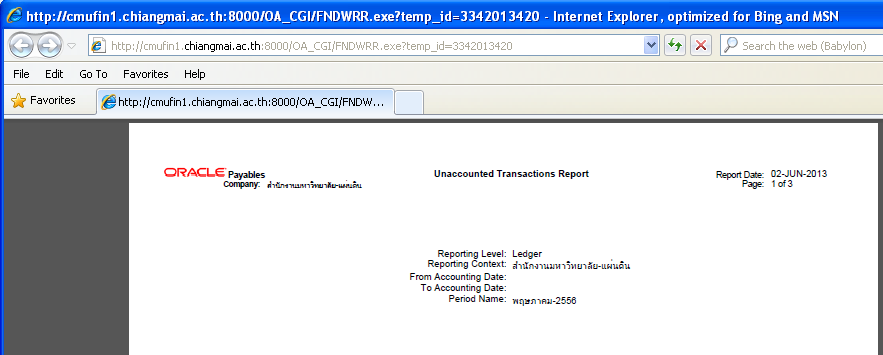
-Submit a New Request select file type at Manu option select format file is **Excel** and submit again



-Show is Picture



-Submit a New Request select file type at Manu option select format file is **PDF** and submit again



-Completed